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**IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF CALIFORNIA  
SAN JOSE DIVISION**

Case No. \_\_\_\_\_

**STANDING ORDER REGARDING  
CASE MANAGEMENT IN CIVIL CASES**

This order sets forth requirements for initial case management in all civil matters assigned to District Judges James Ware, Ronald M. Whyte, Jeremy Fogel, and Lucy H. Koh, and Magistrate Judges Howard R. Lloyd and Paul S. Grewal. All papers filed must include the case number of the action followed by the initials of the assigned district judge or magistrate judge and, if applicable, the initials of the magistrate judge to whom the action is referred for discovery or other pretrial activity.

Plaintiff shall serve a copy of this Standing Order on all parties to this action and on all parties subsequently joined, in accordance with Fed.R.Civ.P. 4 and 5. Following service, plaintiff shall file a certificate of service in accordance with Civil L.R. 5-6(a).

All disclosure or discovery disputes in cases assigned to district judges are referred to the assigned magistrate judge for determination pursuant to Fed.R.Civ.P. 72(a). Magistrate judges themselves handle disclosure and discovery disputes in the cases assigned to them.

Before selecting a hearing date for a motion before any of the judges of the San Jose Division, counsel must confer with opposing counsel to determine that the proposed hearing date will not cause undue prejudice.

Civil motions under Civil L.R. 7-2 in cases assigned to Judge Ware may be noticed for hearing on any Monday at 9:00 a.m.

Civil motions under Civil L.R. 7-2 in cases assigned to Judge Whyte may be noticed for hearing on any Friday at 9:00 a.m.

Civil motions under Civil L.R. 7-2 in cases assigned to Judge Fogel may be noticed for hearing only after contacting Judge Fogel's administrative law clerk, Christian Delaney, at

**United States District Court**  
For the Northern District of California

1 408-535-5426 and obtaining an available date.

2 Civil motions under Civil L.R. 7-2 in cases assigned to Judge Koh may be noticed for  
3 hearing only after contacting Judge Koh's Courtroom Deputy, Martha Parker Brown, at 408-535-  
4 5346 and obtaining an available date.

5 Civil motions under Civil L.R. 7-2 in cases assigned to Magistrate Judge Lloyd may be  
6 noticed for hearing on any Tuesday at 10:00 a.m.

7 Civil motions under Civil L.R. 7-2 in cases assigned to Magistrate Judge Grewal may be  
8 noticed for hearing on any Tuesday at 10:00 a.m.

9 Pursuant to Fed.R.Civ.P. 16 and 26 and Civil L.R. 16-10(a), a Case Management Conference  
10 will be held on \_\_\_\_\_ at \_\_\_\_\_, at the United States  
11 Courthouse, 280 South First Street, San Jose, California. This conference may be continued only by  
12 court order pursuant to Civil L.R. 16-2(e). Parties may not stipulate to continue a Case Management  
13 Conference without court approval.

14 Pursuant to Civil L.R. 16-3, in advance of the Case Management Conference, counsel shall  
15 confer with their respective clients and opposing counsel for the purposes specified in Fed.R.Civ.P.  
16 26(f), Civil L.R. 16-8 and 16-9, and in patent cases, Patent L.R. 3-1 through 3-6. A meaningful meet  
17 and confer process prior to the Case Management Conference and good faith compliance with the  
18 requirements of this Order are essential elements of effective case management. Failure to meet and  
19 confer, to be prepared for the Case Management Conference or to file a Joint Case Management  
20 Conference Statement may result in sanctions. Parties may, but are not required, to attend the Case  
21 Management Conference.

22 In all "E-filing" cases when filing papers in connection with any motion for determination by  
23 a judge, the parties shall, in addition to filing papers electronically, lodge with chambers a printed  
24 copy of the papers by the close of the next court day following the day the papers are filed  
25 electronically. These printed copies shall be marked "Chambers Copy" and shall be submitted to the  
26 Clerk's Office, in an envelope clearly marked with the Judge's name, case number and "E-filing  
27 Chambers Copy." Parties shall not file a paper copy of any document with the Clerk's Office that  
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1 has already been filed electronically.


2 IT IS SO ORDERED.

3 Dated: December 1, 2010

4   
5 James Ware  
6 United States District Judge

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8 Ronald M. Whyte  
9 United States District Judge

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11 Jeremy Fogel  
12 United States District Judge

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14 Lucy H. Koh  
15 United States District Judge

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17 Howard R. Lloyd  
18 United States Magistrate Judge

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20 Paul S. Grewal  
21 United States Magistrate Judge

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SAN JOSE DIVISION  
STANDING ORDER REGARDING CASE MANAGEMENT IN CIVIL CASES